**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SECURITY FIRE PROTECTION DISTRICT**

The Board of Directors of the Security Fire Protection District held a regular board meeting on August 13th, 2024, such meeting duly posted for public notice.

A quorum present, the meeting was called to order at 5:30 p.m. by Chairmen Smith.

1. **Roll Call:** 
   1. Directors present: Chairmen Smith, Director Boudreau, Director Davis Director Jerby and Director Boyer
   2. Also present: BC James, BC Caddick, BC Chambers, EMS Chief Mesick
2. **Public Comments:** 
   1. Debbie Davis has memorial wall documents that she would like to share with the board that contain everything from 2014 as far as members. She also mentioned that doing the memorial in August instead of September may give everyone including staff more availability so they are not competing with 9/11 memorial.
3. **Administrative Reports:**
   1. Director Boyer made a motion to approve the minutes from the Regular meeting with a 2nd by Director Davis. The board unanimously approved the minutes.
   2. Director Boudreau made a motion to approve the financials with a 2nd by Director Davis. The board unanimously approved the July 2024 financials.
4. **Auditor Report:** Chris Banta presented the 2023 audit report.
   1. Discrepancies
      1. General ledger for payroll is not feeding into the correct end accounts
      2. Mill levy for 2024 requires voter approval, perhaps not de-gallagherized
      3. Start going through uncleared transactions and providing the board with a list of uncleared.
5. **Operation Reports**
   1. Ambulance/EMS Service: Nothing to add to monthly reports. Braun gave us a better estimate for the damaged ambulance for a better replacement value
   2. Fire Inspections: Tire shop is now closed due to negligence
   3. Training: training with other agencies in the area continues to increase
   4. Vehicle Maintenance: Lowered the new brush truck, PS Trax is up to date, New ambulance is on the way.
   5. Stations: Parking lots are all finished, Station 4 bay is sealed
   6. Wildland- BC James has 142 in Oregon, and 114 in California until roughly October
   7. BC Highlights:
      1. A-shift: BC James- Responded to water rescues on Fontaine and Security Blvd.
      2. B-shift: BC Caddick- Responded to a Scentsy pot overheating. The gentleman was so appreciative that he made a 3-dimensional fire truck picture out of a slab of wood.
      3. C-shift: BC Chambers- on deployment on 142
6. **Old Business**
   1. Inclusions- None
   2. Cell phone tower- Legal made changes, they want the ability to transfer ownership, what if they park in front of bay.
   3. QR Codes for customer service review
7. **Chief’s Report**
   1. Chief Silloway
      1. Checking into HR proposals and payroll and accounting firms.
      2. Still working on the Policy & Procedure manual and should have it ready by next meeting.
      3. Bumper for HR173 done
      4. We have a new EMT and are hiring 3 more firefighter paramedics.
      5. Going to switch to a new paging system from IAmResponding to Active 911 to ensure that our troops are only getting woken up if they are to respond to a call. Currently they all get woken for every call.
      6. Writing a non-emergent policy for non-life-threatening calls, reduces liability and reduces apparatus on the road.
8. **Other items:**
   1. Payscales for 2025 budget
9. **Adjournment** There being no further business**,** the board adjourned at 6:54 p.m.

Respectfully Submitted:

Stacey Popovich

Executive Assistant

APPROVAL

The forgoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Security Fire Protection District, are a true and accurate record of the meeting held on the date stated above.

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Pete Smith, President Mark Davis, Vice President

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Jason Boyer, Secretary/Treasurer Jim Boudreau, Director

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Ken Jerby, Director