

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SECURITY FIRE PROTECTION DISTRICT

The Board of Directors of the Security Fire Protection District held a regular board meeting on November 12, 2024, such meeting duly posted for public notice.

A quorum present, the meeting was called to order at 5:30 p.m. by Chairmen Smith.

1. Roll Call:

- a. Directors present: Chairman Smith, Director Boudreau, Director Davis, Director Jerby and Director Boyer
- b. Also present: EMS Chief Mesick, Firefighter/EMT Cooper, Battalion Chief Caddick, Battalion Chief Chambers, Battalion Chief Chambers

2. Public Comments: None

3. Administrative Reports:

- a. Director Boudreau made a motion to approve the minutes from the Regular meeting with a 2nd by Director Davis. The board unanimously approved the minutes.
- b. Director Boudreau made a motion to approve the financials with a 2nd by Director Boyer. The board unanimously approved the October 2024 financials.

4. Swearing in of Deputy Chief Rhault

5. Operation Reports

- a. Ambulance/EMS Service: EMS Chief Mesick followed up on EMS billing. The national average is 60% and we are at 60.1%. The main reason we are on the low side is our residents are mainly military, Tricare, Medicaid and Medicare and they cover flat rates regardless of the actual bill. On the emergency side which is different than primary care is we don't get authorizations prior to servicing patients. The average maturity of a bill is 6-12 months. Once it goes to collections, we only collect 4% of the total bill so it is more beneficial for us to put people on payment plans before sending them to collections. They will be gathering how many long-term payment plans we currently have. Our billing provider in the last year was bought out by EMSMC. They are going to be running a comparison of what we charge since we have not raised rates in at least the last six years. EMSMC has a team working for us instead of just a single person so communication is more frequent and better quality.
- b. Fire Inspections: Fire Prevention month was last month and Firefighter Cooper had a great turnout being that it was his first year of doing it while still on shift. He was able to participate in red ribbon week with several of our elementary schools. Battalion Chief Caddick made note that on November 20th Cooper will transition to a 40hr work week in the office. This is a brand-new position that he gets to pave the way for Security Fire. They also have been working on writing letters to send out to all of the business owners letting them know that we have an inspector who

will be coming around. We have never had this ability until now. BC Caddick is also looking at other departments as to their fee schedule format. Ours is confusing and so he is reformatting it for usability.

- c. Training: Three people will be graduating this weekend from the Fort Carson Academy. The feedback has been very positive.
- d. Vehicle Maintenance: BC James expressed that he would like to get a diagnostic reader so we can run our own scans of the trucks.
- e. Stations: None
- f. Wildland: Truck is back from California.

6. Battalion Chief Report:

- a. A-Shift: BC James responded to a call where the ex-husband got drunk got in his truck and drove through ex-wife's garage. When he realized the mistake, he had made he backed up and ended up going through the side of a neighbor's garage. The crews put in temporary shoring and everyone did a great job.
- b. B-Shift: BC Caddick is on light-duty but Firefighter Cooper said they did some realistic extrication training at the junkyard and it was excellent. On 11/8 182 responded to a heavy breather that went into cardiac arrest. Paramedic/Engineer Alsup and Paramedic Klug went Code 3 and were able to get a pulse back.
- c. C-Shift: BC Chambers responded to a sick person and after a quick assessment they realized she had had a stroke on the left side. Code 3, good outcome, not many long-term damaging effects. They also ran an unconscious male who went into cardiac arrest, also looks like a good outcome but still in the hospital.

7. New Business

- a. Wildland Retirement Plan Proposal:
 - i. Director Boudreau presented that in order to offer an added benefit to our current wildland program for all SOCO and supplemental members is we did a defined contributions plan (401k). This would be based on a flat rate fee for each service day completed that the department would contribute on their behalf into their own funds. Roughly 50 members at \$20.00 per service day is roughly 37k contributed on behalf of the department. Director Boudreau presented with no questions but his overall summary was that we wait to make sure that the things that weren't forecasted for such as stations can be accommodated first in the upcoming budget. Stacey will ask Claire at the state if there is any kind of retirement match for this program.

8. Old Business

- a. Inclusions-Genevieve Fleet
 - i. Director Boudreau made a motion to enter the hearing for inclusion with a 2nd by Director Davis. The board unanimously approved the opening of the hearing.
 - ii. Director Boudreau made a motion to exit the hearing for inclusion with a 2nd by Director Davis. The board unanimously approved the exiting of the hearing.

- iii. Director Boudreau made a motion to approve the inclusion of 4175 Bradley Road Colorado Springs, CO 80911 with a 2nd by Director Boyer. The board unanimously approved the inclusion.
- b. Cell phone tower- clock tower contract is signed
- c. Station 4- the pad out front now has water coming out from underneath it when it is driven on. We need to get the soils test done and then we can figure out how to fix the pad. We may be able to go after the engineer for some of the cost.
- d. Memorial Wall- Nothing
- e. Bookkeeper Update: Kathy and Stacey meet every Thursday at 9am and have almost finished up putting processes in place. By the end of the year, we should have all financials taken care of that the auditor recommended. As of January 1, we will be switching to online as desktop will be obsolete.
- f. Human Resources Update: We are now members of the council; we get 1 free policy and procedure review yearly.

9. Chief's Report

- a. Chief Silloway
 - i. The total ambulance has a 40K salvage value
 - ii. Policy Manual has been sent out and signed for by almost all employees
 - iii. Health benefits renewal will take place starting on November 18th and will meet with each shift. We entered a pool with other departments to get a large employer discount. The employees will not notice any changes in their main benefits but the department will be saving around 60K in next year's budget.
 - iv. Annual Physicals have been scheduled and everyone will be getting a thorough physical again the beginning of next year.
 - v. We have walked with a contractor for a remodel at 1s and 3s. 3s came in around 400K and we are awaiting 1s. Station 1 will be more because of the asbestos.
 - vi. We have a current Ladder and Pumper on order for arrival in 2026. There was a ladder that became available that was 500K more but was already taken within 20 minutes. President Smith would like to know if we can give Chief Silloway the authority to purchase a ladder truck if one becomes available without board approval?
 - 1. Chief Silloway says our current ladder truck needs quite a few repairs and is 20 years old. The ladder is operating as 1st out of the shoot and so we may not need to replace the pumper in 2026 if it is the reserve already. Director Boudreau would like to have a budget work session and see where the money is moving from.

10. Adjournment

There being no further business, the board adjourned at 6:34 p.m.

Respectfully Submitted:

Stacey Popovich

Executive Assistant

APPROVAL

The forgoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Security Fire Protection District, are a true and accurate record of the meeting held on the date stated above.

Peter Smith
Pete Smith, President


Jason Boyer
Jason Boyer, Secretary/Treasurer

K E Jerby
Ken Jerby, Director


I'm
Mark Davis, Vice President


Jim Boudreau
Jim Boudreau, Director

Signature: 
Peter Smith (Dec 5, 2024 21:17 MST)
Email: psmith@securityfiredept.org

Signature: 
Jim Boudreau (Dec 5, 2024 16:51 MST)
Email: jimboudreau7@msn.com

Signature: 
Email: kjerby@securityfiredept.org

Signature: 
Jason Boyer (Dec 9, 2024 07:11 MST)
Email: jboyer@securityfiredept.org

Signature: 
Mark Davis (Dec 5, 2024 19:21 MST)
Email: mdavis@securityfiredept.org












November 2024 Board Minutes

Final Audit Report

2024-12-09


Created:	2024-12-05
By:	Stacey Popovich (spopovich@securityfiredept.org)
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-  Document created by Stacey Popovich (spopovich@securityfiredept.org)
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