

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SECURITY FIRE PROTECTION DISTRICT

The Board of Directors of the Security Fire Protection District held a regular board meeting on February 11, 2025, such meeting duly posted for public notice.

A quorum present, the meeting was called to order at 5:30 p.m. by Chairmen Smith.

1. Roll Call:

- a. Directors present: Chairman Smith, Director Boudreau, Director Davis, Director Jerby and Director Boyer
- b. Also present: EMS Chief Mesick, Battalion Chief Caddick, Bookkeeper Kathy

2. Public Comments: None

3. Administrative Reports:

- a. Director Davis made a motion to approve the minutes from the Regular meeting with a 2nd by Director Boudreau. The board unanimously approved the minutes.
- b. Director Boudreau made a motion to approve the financials with a 2nd by Director Davis. The board unanimously approved the financials.

4. Operation Reports

- a. Ambulance/EMS Service: Nothing to add.
- b. Fire Inspections: Inspection Fee is now on the website
- c. Training: Finalized the training calendar for the year, all three shifts went to the junkyard for extrication training 2 current employees will attend the academy next month.
- d. Vehicle Maintenance: Nothing to add
- e. Stations: Nothing to add
- f. Wildland: 16k for new outfitting gear

5. Battalion Chief Report:

- a. BC Caddick reported that the extrication was great training for all.

6. New Business

- a. None

7. Old Business

- a. Inclusions- None

- b. Cell phone tower-None
- c. Memorial Wall- replaced 2 members: Steve Chambers (Retiree) and Rickie Cooper (Career). Looking to rename the wall, meet every 2 weeks while they figure out steps, looking to host the memorial on the 1st Saturday in June. BC Caddick met with the contractor for the garage remodel and are looking to level out the area near the memorial and make it wheelchair accessible.
- d. EMS Billing Reports: Waiting on the rate setting to be done with the board. The rate study is done unanimously between departments. Director Boudreau would like to come in on the higher end so that way we don't have to raise rates again for a while. He would also like to see the difference between now and the future rates as far as forecasted revenue.
- e. Bookkeeper Update- Kathy presented an update of where her and Stacey are at. Still cleaning up but going forward she will be overseeing Stacey and doing monthly audits. The Chief and the board agreed to keep her on and she is going to start looking for an auditor since ours quit. Plus we were being overcharged by our previous auditor.
- f. Human Resources Update- website is very beneficial.

8. Chief's Report

- a. Chief Rhault
 - i. Pay raises are complete
 - ii. Pay scale is posted on website
 - iii. Established 5 more new policies and guidelines
 - iv. Updated Vector Certifications
 - v. Awards for the dinner are in
 - vi. One scholarship has been paid in full, the other is unresponsive
 - vii. Drafter a hiring process schedule
- b. Chief Silloway
 - i. Pay Raise Process
 1. Sat down with each BC to go over certifications
 2. Sat down with BC and employee to go over raise
 3. We moved Lieutenants to Captains based of their wage. They will do the pinning on their shift with the shift mates.

9. Executive Session

- a. Director Davis would like to make a motion to go into Executive Session at 5:56pm, with a 2nd by Boyer. The board unanimously approved to go into Executive Session.
 - i. Personnel matters, identifying the person or position to be discussed, except if the employee who is the subject of the executive session has requested an open meeting; or if the personnel matter involves more than

one employee, all of the employees must request an open meeting. [§24-6-402\(4\)\(f\), C.R.S.](#)

- b. Director Davis would like to make a motion to exit Executive Session at 6:28pm, with a 2nd by Chairmen Smith. The board unanimously approved to go out of Executive Session.

10. Adjournment There being no further business, the board adjourned at 6:28 p.m.

Respectfully Submitted:

Stacey Popovich
Executive Assistant

APPROVAL

The forgoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Security Fire Protection District, are a true and accurate record of the meeting held on the date stated above.

Peter Smith
Pete Smith, President


Mark Davis
Mark Davis, Vice President


Jason Boyer
Jason Boyer, Secretary/Treasurer


Jim Boudreau
Jim Boudreau, Director

K E Jerby
Ken Jerby, Director

Signature: 
Pete Smith (Feb 21, 2025 22:12 MST)
Email: psmith@securityfiredept.org

Signature: 
Jim Boudreau (Feb 18, 2025 09:31 MST)
Email: jimboudreau7@msn.com

Signature: 
Mark Davis (Feb 18, 2025 11:20 MST)
Email: mdavis@securityfiredept.org

Signature: 
Jason Boyer (Feb 18, 2025 10:02 MST)
Email: jboyer@securityfiredept.org

Signature: 
Ken Jerby (Feb 22, 2025 08:25 CST)
Email: kjerby@securityfiredept.org












February 2025 Board Minutes

Final Audit Report

2025-02-22


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