

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SECURITY FIRE PROTECTION DISTRICT

The Board of Directors of the Security Fire Protection District held a regular board meeting on January 14, 2025, such meeting duly posted for public notice.

A quorum present, the meeting was called to order at 5:30 p.m. by Chairmen Smith.

1. Roll Call:

- a. Directors present: Chairman Smith, Director Boudreau, Director Davis, Director Jerby and Director Boyer
- b. Also present: EMS Chief Mesick, Firefighter/EMT Cooper, Battalion Chief Caddick, Battalion Chief Chambers, Battalion Chief James

2. Public Comments: None

3. Administrative Reports:

- a. Director Boyer made a motion to approve the minutes from the Regular meeting with a 2nd by Director Davis. The board unanimously approved the minutes.
- b. Financials were postponed until February meeting due to conversion.

4. Operation Reports

- a. Ambulance/EMS Service: Working on a increased fee schedule. We are currently the lowest in the county by at least \$500.00 per transport. Right now a lot of agencies are doing a fee analysis and so nothing to add until we get that back as to what our fees should increase to.
- b. Fire Inspections: Implemented a new fee schedule with the help of BC Caddick. Prior to this there was no fee so now we will see additional revenue for services we were providing but not getting paid for.
- c. Training: Fort Carson will be hosting 3 academy's this year. Rescue group was training in the field next to Station 4 today.
- d. Vehicle Maintenance: Ladder truck has been fixed and is compliant, however the ladder sliders need to be replaced at \$14.9K and also need to fix the ERG at \$2k.
- e. Stations: Carpet cleaning, plumbing is underway at 2's, the roof at 1's, \$18k-\$20k just to seal, station alerting is finished, garage at 3s should be starting soon.
- f. Wildland: B-142 went to California, E114 is available.

5. Battalion Chief Report:

- a. A-Shift: BC James would like to thank his crew. They ran a call on a frequent address and they lost their grandmother about 2 weeks before Christmas. The crew collected food and toys and delivered it to them so they could have a Christmas.
- b. B-Shift: BC Caddick had both holidays this year and they responded to a car and dumpster fire on NYE caused by fireworks.
- c. C-Shift: BC Chambers was running a call.

6. New Business

- a. IAFF Local 5456 presented who they are and what they do to the board.

7. Old Business

- a. Inclusions- None

- b. Cell phone tower- initials drawings received yesterday, will be colored to match the station as well as have our patch with a 4 on the clock tower.
- c. Memorial Wall- None
- d. EMS Billing Reports: Billing Service fee should be ready to be presented next month,
- e. Bookkeeper Update- None
- f. Human Resources Update- In preparing the new paysteps we reached out to employer's council and they provide overall salary comparisons of jobs, and regions, etc.

8. Chief's Report

- a. Chief Rhault
 - i. Station visits completed
 - ii. Established 5 new policies and guidelines: Cell phone usage, damage to vehicles, training requests, leave donation request, crew fatigue management.
 - iii. Completed the Strategic plan and it was disseminated
 - iv. Built certification tracking in Vector Solutions
 - v. New Pay scaled are near completion
 - vi. Revamped the mando and unscheduled overtime so it rotates and provided the staff with visibility to see where they are on the mando list.
 - vii. Designed a new in processing checklist to better serve new employees.
- b. Chief Silloway
 - i. Finishing up yearly physicals this week
 - ii. Looking at buying a ladder truck off the stock line but leaving that up to the truck committee.
 - iii. Scholarship program: Contact registrars office at Pikes Peak to get more info. BC James has info on this to share.
 - iv. Looking to hire 5 new positions:
 - 1. Training Captain
 - 2. Logistics Chief
 - 3. 2 Firefighter/EMTs
 - 4. 1 more medic in order to move the EMS Lieutenant to floating so he isn't just seeing one shift.
 - a. Director Boudreau would like to make a motion to go forward with the 2 positions, with a 2nd by Davis. The board unanimously approved the 2 new positions.

9. Executive Session

- a. Director Boudreau would like to make a motion to go into Executive Session at 6:48pm, with a 2nd by Davis. The board unanimously approved to go into Executive Session.
 - i. Personnel matters, identifying the person or position to be discussed, except if the employee who is the subject of the executive session has requested an open meeting; or if the personnel matter involves more than

one employee, all of the employees must request an open meeting. [§24-6-402\(4\)\(f\), C.R.S.](#)

- b. Director Boudreau would like to make a motion to exit Executive Session at 7:43pm, with a 2nd by Directo Davis. The board unanimously approved to go out of Executive Session.
- c. Director Boudreau made a motion to move forward with new pay effective soon as possible pay period, with a 2nd by Director Davis. The board unanimously approved the new pay scale.

10. Adjournment There being no further business, the board adjourned at 7:48 p.m.

Respectfully Submitted:

Stacey Popovich
Executive Assistant

APPROVAL

The forgoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Security Fire Protection District, are a true and accurate record of the meeting held on the date stated above.

Pete Smith
Pete Smith, President

Mark Davis, Vice President

Jason Boyer
Jason Boyer, Secretary/Treasurer

Jim Boudreau, Director

Ken Jerby, Director

Signature: *Pete Smith*
Pete Smith (Feb 6, 2025 18:21 MST)
Email: psmith@securityfiredept.org

Signature: K E Jerby
Email: kjerby@securityfiredept.org

Signature: Jim Boudreau
Email: jimboudreau1@msn.com

Signature: Mark Davis
Email: mdavis@securityfiredept.org

Signature: *J Boyer*
Jason Boyer (Feb 6, 2025 17:18 MST)
Email: jboyer@securityfiredept.org

Signature: *K E Jerby*
Email: kjerby@securityfiredept.org

Signature: *Jim Boudreau*
Jim Boudreau (Feb 15, 2025 14:04 MST)
Email: jimboudreau7@msn.com

Signature: *Mark Davis*
Mark Davis (Feb 13, 2025 03:00 MST)
Email: mdavis@securityfiredept.org












January 2025 Board Minutes

Final Audit Report

2025-02-15


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 Agreement completed.

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