

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SECURITY FIRE PROTECTION DISTRICT

The Board of Directors of the Security Fire Protection District held a regular board meeting on December 10, 2024, such meeting duly posted for public notice.

A quorum present, the meeting was called to order at 5:30 p.m. by Chairmen Smith.

1. Roll Call:

- a. Directors present: Chairman Smith, Director Boudreau, Director Davis, Director Jerby and Director Boyer
- b. Also present: EMS Chief Mesick, Firefighter/EMT Cooper, Battalion Chief Caddick, Battalion Chief Chambers, Battalion Chief Chambers, Bookkeeper Kathy

2. Public Comments: None

3. Administrative Reports:

- a. Director Boudreau made a motion to approve the minutes from the Regular meeting with a 2nd by Director Boyer. The board unanimously approved the minutes.
- b. Director Boyer made a motion to approve the financials with a 2nd by Director Davis. The board unanimously approved the November 2024 financials.

4. Operation Reports

- a. Ambulance/EMS Service: Nothing to add.
- b. Fire Inspections: Fire Prevention and investigation is improving and we are moving forward in the right direction.
- c. Training: South group had a meeting on training between our 5 agencies and rotating training material in upcoming months.
- d. Vehicle Maintenance: Nothing to add
- e. Stations: The company that sealed inside the bay at Station 4 quoted the district \$20k so we will be requesting more proposals. Soils have been collected and waiting on reports. We are also going to collect 3 bids for the front apron to be completely redone.
- f. Wildland: Nothing to mention

5. Battalion Chief Report:

- a. A-Shift: BC James responded to a rollover call where they extricated through the sunroof. Everyone is well.
- b. B-Shift: BC Caddick is on light-duty but will be returning to the line next week.
- c. C-Shift: BC Chambers responded to a difficulty breathing and transported to the hospital. As soon as patient coughed up phlegm the patients' stats returned to normal.

6. New Business

- a. 2025 Budget Hearing

- i. Director Boudreau made a motion to enter the hearing for the 2025 Budget with a 2nd by Director Davis. The board unanimously approved the opening of the hearing.
- ii. Director Boyer made a motion to adopt a Budget with a 2nd by Director Davis. The board unanimously adopted the 2025 budget.
- iii. Director Boudreau made a motion to appropriate Sums of Money with a 2nd by Director Boyer. The board unanimously appropriated the sums of money.
- iv. Director Boyer made a motion to set the mill levies with a 2nd by Director Davis. The board unanimously approved the mill levy.
- v. Director Davis made a motion to certify the tax levies with a 2nd by Director Boudreau. The board unanimously certified the tax levies.
- vi. Director Boudreau made a motion to call for a 2025 election and appointed Stacey Popovich as the Designated Election Official with a 2nd by Director Boyer. The board unanimously approved the election and DEO position.

7. Old Business

- a. Inclusions- None
- b. Cell phone tower- 9-12 Months to build, surveying starts next week
- c. Concrete- covered in report above
- d. Station 4- covered in report above
- e. Memorial Wall- None
- f. EMS Billing Reports: Billing Service fee should be ready to be presented next month,
- g. Bookkeeper Update- Kathy Vaccaro came to the meeting to meet the rest of the Board and we are on schedule to transfer clean books on January 1st to QuickBooks online.
- h. Human Resources Update- None

8. Chief's Report

- a. Chief Rhault
 - i. Presented 3 different Holiday Pay proposals:
 - 1. Director Boudreau made a motion to choose option 1 of the Holiday Pay proposals presented with a 2nd by Director Boyer. The board unanimously approved all on duty personnel working on one of the 11 identified holidays would be incentivized with an additional \$10 per hour of the 24-hour shift. This would be at a cost of \$240 per firefighter on duty with the staffing of 15.
 - ii. We now have an updated Battalion Chief calendar for South group
 - iii. Working on an apparatus replacement plan
 - iv. Hoping to have the pay restructuring plan for next board meeting
- b. Chief Silloway
 - i. Nothing further to add other than the budget which we received input from all budget heads and the budget year after year will become more detailed.

9. Executive Session

10. Personnel matters, identifying the person or position to be discussed, except if the employee who is the subject of the executive session has requested an open meeting; or if the personnel matter involves more than one employee, all of the employees must request an open meeting. §24-6-402(4)(f), C.R.S.

- a. Director Davis made a motion to enter the enter Executive Session with a 2nd by Director Boudreau. The board unanimously approved entering Executive Session at 6:09pm.
- b. Director Davis made a motion to enter the enter Executive Session with a 2nd by Director Boudreau. The board unanimously approved entering Executive Session at 6:28pm.

11. **Adjournment** There being no further business, the board adjourned at 6:34 p.m.

Respectfully Submitted:

Stacey Popovich
Executive Assistant

APPROVAL

The forgoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Security Fire Protection District, are a true and accurate record of the meeting held on the date stated above.

Pete Smith
Pete Smith, President


Mark Davis
Mark Davis, Vice President

Jason Boyer
Jason Boyer, Secretary/Treasurer

Jim Boudreau
Jim Boudreau, Director

Kenneth Jerby
Ken Jerby, Director

Signature: 
Pete Smith (Jan 9, 2025 07:46 MST)
Email: psmith@securityfiredept.org

Signature: 
Kenneth Jerby (Jan 9, 2025 10:13 CST)
Email: kjerby@securityfiredept.org

Signature: 
Jason Boyer (Jan 9, 2025 06:37 MST)
Email: jboyer@securityfiredept.org

Signature: 
Mark Davis (Jan 9, 2025 11:48 MST)
Email: mdavis@securityfiredept.org

Signature: 
Jim Boudreau (Jan 9, 2025 07:59 MST)
Email: jimboudreau7@msn.com












December 2024 Board Minutes


Final Audit Report

2025-01-09


Created:	2025-01-09
By:	Stacey Popovich (spopovich@securityfiredept.org)
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